

Print

PLEASE MAIL OR DELIVER TO: Monroe/Ouachita Parish NAACP Branch #6068 Legal Redress/Civil & Human Rights Complaint P. O. Box 13063 Monroe, Louisiana 71213-3063 Monroe OPNAACP@outlook.com

**Note**: Completing this form does not constitute filing an official complaint with a legal authority. At this time, the NAACP is only seeking information to assist you concerning this complaint.

Today's Date: \_\_\_\_\_

Complaint of Discrimination Form

### **CONTACT INFORMATION**

Last Name:	First Name:	Middle Initial:	
Address:	City:	State:	Zip:
Home Telephone:	Work Telephone:	Cell Telephone:	
Email Address:			

Please Note that we will not process your application unless all questions are completed. Incomplete applications will not be investigated. You may add additional pages.

## COMPLAINT OF DISCRIMINATION DIRECTED AGAINST

Company or Person Name						
Address:		City:			State:	Zip:
Telephone:	Was the alleged discrimination because of: (please check all that apply) () Race or Color () Religion () National Origin () Sex Age () Disability/Handicapped status () Other					
		incident/infraction (a.m./p.m.):				
Have you filed a complaint with any governmental agencies? Which ones(s)? Have you retained an attorney regarding this case?						

# List names, phone numbers and addresses of all persons involved or who witnessed incident.

1	
2.	
3.	
4.	

Please write in <u>full</u> detail the natural of this complaint. List the names of all known/involved individuals.

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#### **Release of Liability**

I affirm that the statements that I have made above are accurate and true to the best of my knowledge and belief. I hereby request the assistance of the Ouachita/Monroe NAACP Branch in seeking a remedy to the situation described above. I hereby authorize the officers of the Ouachita/Monroe NAACP Branch to have access to information and documents, which are relevant to my claim of discrimination described above.

I understand that once a referral has been made to a volunteer, community agency or private attorney, the Ouachita/Monroe NAACP Branch WILL NOT BE RESPONSIBLE for handling this matter. I further understand that by signing this document, I am agreeing to HOLD the Ouachita/Monroe NAACP Branch harmless for any and all damages arising as a result of my case being mishandled, negligently handled or improperly handled in any way.

#### **Non-Retaliation Requirements**

Section 704(a) of the Civil Rights Act of 1964, (as amended), Section 4(d) of the Age Discrimination in Employment Act of 1967, (as amended), and various other civil rights laws make it an unlawful employment practice for an employer; employment agency; or labor organization: to discriminate against employees, applicants for employment, member of applicant for membership, because the employee, member or applicant has opposed an unlawful employment practice, made a charge, testified, assisted, or participated in any manner in an investigation, proceeding or hearing.

#### IMPORTANT NOTICE

I understand that filing a discrimination complaint with the NAACP does not mean that the NAACP will be representing you in any legal matter. If you believe you have a discrimination claim, you must file a claim with the appropriate State or Federal agency in a timely manner. Failure to do so may prevent you from pursing a claim in a court of law.

Complaints' Signature

Date

Complaints' Signature